



# **West Virginia Virtual Academy Title I Parent and Family Engagement Policy**

## **PART I – GENERAL EXPECTATIONS**

1. West Virginia Virtual Academy (WVVA) will put into operation programs, activities and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with section 1116 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. Consistent with section 1116, WVVA will work to ensure that the required school-level parent and family engagement policies meet the requirements of 1116(b) of the ESEA and each include, as a component, a school-parent compact consistent with section 1116(d) of ESEA.
3. WVVA will incorporate this parent and family engagement policy into its LEA plan developed under section 1112 of the ESEA.
4. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, WVVA will provide full opportunities for the informed participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities and parents and family members of migratory children). This includes providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
5. If WVVA's plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents and family members of participating children, WVVA will submit any parent comments with the plan when it is submitted to the State Department of Education.
6. WVVA will involve the parents and family members of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement policy is spent, and will ensure that not less than 90% of the one percent reserved goes directly to the schools.
7. WVVA will adhere to the statutory definition of "parent and family engagement" and will use funds reserved under subparagraph (A) to carry out activities and strategies consistent with the parent and family engagement policy. Parent and family engagement involves parents participating in regular, two way, and meaningful communications about student academic learning and other school activities. This includes not less than one of the following:
  - a. Supporting schools and nonprofit organizations in providing professional development for school personnel regarding parent and family engagement strategies which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, and parents and family members.
  - b. Supporting programs that reach parents and family members at home, in the community, and at school.

- c. Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.
- d. Engaging in any other activities and strategies that WVVA determines are appropriate and consistent with the parent and family engagement policy WVVA will inform parents and parental organizations of the purpose and existence of the Parent Information and Parent Resource Center in the county and the state.

## **PART II – DESCRIPTION OF HOW WVVA WILL IMPLEMENT REQUIRED PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

1. WVVA will take the following actions to involve parents in the joint development of its parent and family engagement plan under section 1112 (example says 1116) of the ESEA:
  - a. Include parent representatives in a Title I parent advisory capacity on an annual basis to review/revise the countywide Parent and Family Engagement Policy.
  - b. Provide Local School Improvement Council (LSIC) with information regarding the parent and family engagement plan.
2. WVVA will take the following actions to involve parents and family members in the development of support and improvement plans under section 1111(d)(1)-(2) of the ESEA:
  - a. Parents and families will be notified of the status of their child's school annually.
  - b. Parents and families will be represented in the development of the School Plan.
  - c. Parents and families will be represented in the LSIC.
3. WVVA provide the following necessary coordination, technical assistance, and other support to assist Title 1, Part A in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
  - a. Provide funding for parent and family engagement for academic activities.
  - b. Provide coordination time for Title I teachers to plan appropriate parent and family engagement activities.
  - c. Provide communication to Title I parents and families regarding Title I parent and family engagement activities.
4. WVVA will coordinate and integrate parent and family engagement strategies in Title I, Part A with parent and family engagement strategies under the following other relevant federal, state, and local programs, by:
  - a. Inviting parents and families from the aforementioned programs to participate in parent and family engagement activities
  - b. Making services/materials available to the aforementioned parent programs

5. WVVA will undertake the following actions to conduct an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the academic quality of its Title I, Part A School. The evaluation will include identifying barriers to greater participation by parents in activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.) It will also assess the needs of parents and family members to support their children's learning, including interactions with school personnel and teachers, and strategies to foster successful school-family relationships. The school will use the findings of the evaluation about its parent and family engagement policy and activities to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents and family members), its parent and family engagement policies.
  - a. Input will be solicited from the parents of Title I children.
  - b. The evaluation will incorporate the information provided by Title I parents.
  - c. The administration and compilation of results from the evaluation instrument will be done by the Title I Director. Results will be given to the Title I Advisory Committee.
6. WVVA will build the school's and parent's capacity for strong parent and family engagement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:
  - a. The school will provide assistance to parents and families of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph—
    - i. The challenging state academic standards
    - ii. The state and local academic assessments, including alternate assessments
    - iii. The requirements of Title I, Part A
    - iv. How to monitor their child's progress
    - v. How to work with educators:
      1. Parents will be informed of grade reports, their formats, etc. with report cards every semester.
      2. Parents of children participating in the alternate assessment will receive information regarding that instrument at IEP meetings.
      3. Parent-Teacher Conferences
      4. Curriculum Nights
7. WVVA will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement by:
  - a. Providing training on how to work with their child in mathematics
  - b. Providing training on how to work with their child in reading
  - c. Providing worksheets, puzzles and other academic reinforcers
  - d. Providing discussion threads on the LC Community with information regarding learning activities.
8. WVVA will educate its teachers, specialized instructional support personnel, principals and other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
  - a. Providing educators with training regarding working with parents and families
  - b. Developing programs that encourage parent, family, and teacher engagement in the child's education.

9. WVVA will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other federal, state, and local programs, and conduct other activities, such as parent resource centers, that encourage and support parents and families in more fully participating in the education of their children.
  - a. Joint family communication efforts (newsletters, data nights, learning workshops) are shared across these programs to prevent overlap and boost participation.
  - b. Parent resources and workshops are cross promoted on the WVVA website, Canvas Parent Hub, and LC Community.
  - c. Monthly Parent Engagement Workshops on topics like digital literacy, math and reading literacy, executive functioning, and social-emotional wellness
  - d. Parent feedback from surveys and Title I meetings informs planning for future workshops and resource updates.
10. WVVA will take the following actions to ensure that information related to the school and parent-programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
  - a. WVVA will utilize available resources to ensure that all information is understandable and uniform, in a language parents and families can understand.
  - b. WVVA will review all parent materials prior to making them available to parents and families.

### **Part III Discretionary Parent and Family Engagement Policy Components**

To strengthen parent and family engagement and support student academic success, West Virginia Virtual Academy (WVVA) may implement the following activities, as appropriate, in collaboration with parents and families:

1. WVVA invites parents and families to share feedback on planning future professional development sessions for teachers and staff. Parent input will be from Title I meetings and surveys and will be used to shape training topics related to communication, family engagement, and supporting learning at home.
2. WVVA will provide access to online literacy resources, tutorials, and workshops for families to strengthen reading and learning strategies at home. When feasible, Title I funds may be used to support parent-focused learning opportunities if other funding is unavailable.
3. WVVA ensures that all parent engagement opportunities are accessible by offering virtual options, flexible scheduling, and recorded sessions.
4. WVVA will continue to adopt and implement creative engagement strategies such as (not limited to):
  - a. Virtual "Lunch & Learn" sessions and monthly "LC PowerHours" to increase accessibility, knowledge base, and support student engagement at home.
  - b. "Ask Away Cafe" A casual monthly virtual chat with middle school leaders and counselors — open forum style — where families can share feedback, brainstorm ideas, and ask questions in a friendly, transparent setting.
  - c. Offer live office hours or a support channel for parents who need help navigating tech tools or troubleshooting login issues.

5. WVVA will seek partnerships with local organizations, libraries, and businesses to provide families with additional educational resources, volunteer opportunities, and incentives that promote active engagement in student learning.
6. WVVA will provide continued communication, outreach, and support to all families through the Learning Coach Connection, a parent and family resource center, social media, newsletters, and the school website. Families are encouraged to suggest additional activities and resources to further strengthen the home–school partnership.